

# **DOUNE & DUNBLANE AGRICULTURAL SOCIETY**

**Show Date: Saturday 1<sup>st</sup> July 2023**

## **TRADE STAND APPLICATION FORMS 2023**

**Note: CLOSING DATE FOR FOOD & DRINK TRADE STAND APPLICATIONS IS  
2<sup>nd</sup> APRIL 2022**

If you wish to book a Trade Stand, please complete the following application form to indicate the size of trade stand you would like to apply for. The Show will be on Saturday 1<sup>st</sup> July 2023.

### **TRADE STAND INFORMATION**

Please select the pitch size that matches the frontage you require and give full details of your product or service that you are offering. If you fail to comply with this request your application may be refused. You should note that if you wish to park your vehicle on your stand then you must book a large enough stand to allow for this, otherwise all stand holders' cars must be parked in the main car park. Stand holders must supply their own caravan or marquee and tables and chairs.

All selling and advertising must be entirely within the stand space. No off-stand banners may be erected in the Showground without the specific permission of the Show Secretary and unless you also apply for one of our Sponsorship or Advertising packages. No noisy, obtrusive forms of attraction or business may be undertaken. Stand space may only be used by the person to whom it is let and for the purpose stated on the application form.

Applications will be dealt with in order of receipt. Payment must be sent with the application form.

The Show will present Perpetual Prize Shields to Trade Stands in the five different categories. These categories are; Large Agriculture, Small Agriculture, Large Commercial, Small Commercial, and Charity. The Show Committee will allocate each Trade Stand into their relevant category. The Prize Shields are kindly donated by ATS.

## **REGULATIONS FOR TRADE STAND HOLDERS**

1. The Society & its Officers & Employees shall not be responsible to any person whatsoever whilst upon the Showground or while entering or leaving the same, for any damage or loss, however caused, to the property of any such person or for any injury, fatal or otherwise, to any such person. The Society & its Officers shall not be responsible for any accident or loss, however caused, that may occur to any exhibitor or his employee or to any animal, article or property brought into the Showground or while entering or leaving or being carried in or out of the said Showground. Each exhibitor shall be solely responsible for any loss, injury or damage that may be done to, or occasioned by, or arising from any animal, article or property exhibited or brought into the Showground by him\her and he\she shall indemnify and hold harmless the Society from and against all actions, suits, expenses and claims on account of or in respect of any such damage or injury which may be so caused or occasioned.
2. All Trade Stands must be erected by 9am on Saturday morning and remain in place until 5.00pm when Trade Stands can be dismantled. Stands should be staffed at all times.
3. All liability incurred on the Trade Stand lies with the Trade Stand Holder and all insurance arrangements must be made by the same.
4. No exhibitor shall sub-let any portion of the space allotted to them or move to any other site that has not been allocated to them.
5. Each Trade Stand Holder is responsible for clearing and cleaning up the site occupied by them. Any cost incurred by the Society in cleaning a particular site may be charged to the Trade Stand Holder.
6. Each Trade Stand Holder must make adequate provision for fire safety equipment on their stand that must comply with the directions of the Fire Service.
7. All vehicles belonging to the Trade Stand Holder must be parked in the Car Park areas. Parking within the bounds of the Trade Stand is permitted if there is adequate space to do so without impeding other Trade Stand Holders.
8. It is a condition of exhibitors having a Trade Stand at the Show that they comply with the relevant Health & Safety Regulations, C.O.S.H.H. regulations and to any other relevant regulation.
9. The Risk Assessment form enclosed must be completed by all Trade Stand Holders.
10. All Trade Stands must comply with all relevant Trading Standards requirements. Trading Standards may attend the show to inspect all stands. It is the sole responsibility of Trade Stand Holders to ensure they comply with regulations.

# TRADE STAND APPLICATION FORM 2023

We hereby apply and undertake to pay for a Trade Stand site at Doune & Dunblane Agricultural Show at Keir Mains, Dunblane on **Saturday 1<sup>st</sup> July 2023**. We confirm our agreement to the conditions and regulations outlined in the accompanying letter and herewith provide details of the trade stand for which we now apply.

*(Please use block capitals when completing the form).*

<b>Name of Company</b>	
<b>Type of Trade</b> <i>(please circle)</i>	Agricultural / Commercial / Charity
<b>Registered Charity No.</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Telephone Number</b>	
<b>E-mail</b>	
<b>Stand type</b> <i>(eg tent/caravan)</i>	
<b>Payment by</b> <i>(please circle)</i>	Cheque / BACS
<b>Date Payment Made</b>	
<b>To ensure that your application is accepted, please give full details of your business and the goods that you will be promoting or selling. Please indicate the trade name of goods sold. Failure to comply may result in your application being refused.</b>	
<b>Full details of goods or services offered:</b>	

## SELECT YOUR PITCH SIZE:

Depth of all pitches is 6m and frontage can be either 6m, 9m, 12m or 15m. If you need a pitch larger than 6m x 15m please select 'Bespoke' and contact us.

Please circle the size of trade stand pitch and type you require in the table below:

	<b>Small: 6m x 6m</b>	<b>Medium: 6m x 9m</b>	<b>Large: 6m x 12m</b>	<b>X-Large: 6m x 15m</b>	<b>Bespoke:</b>
<b>Commercial</b>	£80	£90	£100	£110	<i>POA</i>
<b>Agricultural</b>	£70	£82	£94	£106	<i>POA</i>
<b>Charity</b>	£50	£60	£70	£80	<i>POA</i>
<b>Entertainment</b>					

## TRADE STAND APPLICATION DECLARATION

<b>Person Authorised by The Company to make the Application:</b>	
<b>Name</b> ( <i>block capitals</i> )	
<b>Signature</b>	

**TRADE STAND RISK ASSESSMENT FORM 2023**

**1. List hazards: Any potential for harm**

**2. To whom & how they may be harmed**

**3. Potential severity**

**4. Current controls**

**5. Do you consider controls adequate/inadequate?**

**6. What could be done to increase control?**

**7. Has there been an incident from your activities in the past that required treatment or reporting.**

<b>Company name:</b>	
<b>Responsible person:</b>	
<b>Signature of Assessor:</b>	
<b>Date:</b>	

## METHODS OF PAYMENT

Our preferred method of payment is BACS:

**Bank:** Royal Bank of Scotland  
**Name:** Doune and Dunblane Agricultural Society  
**Account No:** 00244691  
**Sort code:** 83 18 09  
**Ref no:** please use your company name

Cheques should be made payable to '**Doune & Dunblane Agricultural Society**'. Post-dated cheques will not be accepted.

Trade Stand reservations will only be confirmed on receipt of payment.

## RETURNING THIS FORM

Before submitting, please check that you have:

- read the Trade Stand Criteria and accept the Regulations
- completed and signed the Trade Stand Application Form
- clearly marked which pitch size you require for your trade stand
- completed and signed your Trade Stand Risk Assessment Form
- included payment covering all your associated costs

When completed please return the form by post or email to:

Jen Leslie  
Newwiggle Cottage,  
Rhynd,  
Perth  
PH2 8QG

T: 07821 128032  
E: [info@douneanddunblaneshow.co.uk](mailto:info@douneanddunblaneshow.co.uk)  
[www.douneanddunblaneshow.co.uk](http://www.douneanddunblaneshow.co.uk)

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